

FOOD CORPORATION OF INDIA
DISTRICT OFFICE: MAYAPURI
NEW DELHI

NO: QC.Proc-7 (26)/MP/Rabi/2010-11

367

Dated :- 29.01.2010

SHORT TERM TENDER NOTICE

For and on behalf of Area Manager, Food Corporation of India, Mayapuri, New Delhi sealed quotation are invited from the interested financially sound parties having business competency to handle Mandi Labour Operations, for the appointment of **MANDI LABOUR CONTRACTOR** Najafgarh Mandi to carry out Procurement operation during Rabi season 2010-2011 for a period of three months from 01.04.2010 to 30.06.2010 and further extendable for another three months at the same rates and terms & conditions as per Annexure - A.

1. The tenderers should submit both the tender bids i.e. "**Technical Bid**" and "**Price Bid**" in separate sealed envelops and finally putting them in one sealed cover including Annexure-A duly filled in complete and signed on each page of the Annexure-A.
2. All credentials, documents and copies of certificate / information called for should be submitted as per tender terms with technical Bid in one stroke as detailed below:

- i) Income Tax clearance certificate for the preceeding two years.
- ii) Partnership deed in case of partnership concerns.
- iii) Documentary evidence for financial soundness.
- iv) Experience certificate.
- v) "**Technical Bid**" shall be accompanied by earnest money of Rs.10,000/- (Rupees Ten thousand only) by Demand Draft or Pay Order of any scheduled bank in favour of Food Corporation of India , Mayapuri , New Delhi .
- vi) The name of work and words "**TECHNICAL BID**" **ONLY** and "**PRICE BID**" **ONLY** as the case may be clearly written on top of respective (cover) envelope.
- vii) The Technical Bids only shall be opened first on 18.02.2010 at 2.00 PM. in the presence of the tenderers or their authorized representative who will remain present. The Price Bids of only those tenderers shall be opened whose Technical Bids are found to be prime facie acceptable. The time & date of opening of Price Bid will be on 18.02.2010 at 3.00 PM. The successful tenderer of Price Bid has to deposit Rs. 5000/- (Rupees five thousands) **by cash or by demand draft** in favour of Area Manager FCI Mayapuri as **Security**

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- viii) It should be clearly understood by the tenderer that no opportunity shall be given to them to alter, modify or withdraw any offer at any stage after submission of the offer.
- ix) The quotation i.e. "Price Bid" should be on letterhead, dealing with the Mandi work and must be accompanied with Annexure-A duly signed by the proprietor of firm and / or his authorized representative with name.

The handling items of food grains at these Mandis are given below:-

| Filling, Weighment and Dumping of Food grain bags at Safer place (per bag 50 Kg) | 100% machine Stitching per bag along with cost of Thread of 50 kg. | Marka (Including Cost of Stencil & Ink) | Loading of food grain Bags into truck (Per bag of 50 kg.) | Loading / unloading of gunny bales (per bale) |
|----------------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------|-----------------------------------------------|
| 1 | 2 | 3 | 4 | 5 |
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The Area Manager, Food Corporation of India, Mayapuri , New Delhi reserves the right to reject / accept any quotation without assigning any reason .

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(Darshan Lal)
Area Manager

Distribution: -

1. All Handling Labour Contractors of Najafgarh Mandi .
2. Depot Officer, FCI, FSD Mayapuri, CTO, Okhla, New Delhi (four copies each) with the request to display **Short Term Tender Notice** on the notice Board for wide publicity
3. The Secretary, APMC, Najafgarh Mandi ^{Najafgarh Mandi} with the request to display Short Term Tender Notice on the Notice Board and also arrange wide publicity amongst the contractors.
4. The Asstt.Genl.Manager (Computer.) FCI RO New Delhi with the request for display at FCI Web site.
5. The Asstt.Genl. Manager(QC) FCI RO N.Delhi for information please.
6. The Manager (Cash) FCI Local.
7. The Manager (Computer) FCI Local with the request to display at FCI Web Site
8. The Area Manager FCI Shaktinagar Delhi.

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Terms and conditions for handling labour contractor

1. The loading/unloading of gunny bales/trapaulins, wooden crates etc. of FCI to / from trucks and keep them in safe custody.
2. Stenciling on the bags, with stencil and **Blue** ink (to be provided by the contractors.)
3. To provide labour for filling of grains purchased by FCI, its weighment, its stitching with machine only with **RED** colour thread which will also be provided by the contractor, dumping of bags in the mandi and loading into the trucks.
4. The contractor will also keep proper accounts of gunnies supplied by FCI and will be responsible for their safety till the same remain unused or given after the completion of procurement work.
5. The contractor will be fully responsible for the safety and security of foodgrains till loading of the same into the trucks.
6. In case of rains at the time of operations the contractor will keep FCI stocks in a covered accommodation or protect the same from any damage with the help of tarpaulins/wooden crates etc.
7. To provide office accommodation and telephone facilities to the FCI staff posted in the mandi.

Successful tenderer will be required for Handling of such quantity of foodgrains etc. as may be decided by the Area Manager or an officer acting on his behalf. If required in the exigencies of work, the contractor shall be bound to undertake the work on closed Holidays (including Sundays). The Corporation does not guarantee any definite volume of work during the currency of the contract.

The contractor will be responsible for the safety of foodgrains etc. He/They shall be liable to make good the value of shortages, wastages, loss or damage to the foodgrains due to rains etc. on the basis of double value of central issue price except when the Area Manager, whose decision shall be final, decides that the loss is negligible and within limits prescribed by the Head Office of Food corporation of India from time to time and is proved to be due to reasons beyond contractors control.

Tenderers are required to attach the following documents in the envelope marked "Technical Bid"

1. Income Tax clearance certificate for the preceeding two years.
2. Partnership deed in case of partnership concerns.
3. Documentary evidence for financial soundness.
4. Experience certificate.
5. Demand draft / Pay order of Rs. 10000/- (Rs. Ten Thousands only) as earnest money

In case the Income Tax clearance certificate can not be furnished for some reason along with the tender, an undertaking to furnish the same within 15 days of the date of submission/acceptance to the tender may please be furnished.

Simultaneously the tenderers are required to disclose the name of their bankers.

Tenders will remain open at DO Mayapuri for acceptance up to and inclusive of 18.02.2010 upto 1.00 PM Area Manager Food Corporation of India, New Delhi may at his discretion, extend this date by a fortnight and such extension shall be binding upon the contractors.

The "Price Bid" of only those tenders shall be opened whose "Technical Bid" are found to be prima-facie acceptable. The successful tenderer of Price Bid has to deposit Rs. 5000-00 (Rupees five thousands only) **by cash or by demand draft** in favour of Area Manager FCI Mayapuri as **Security**

Area Manager, FCI, Mayapuri, New Delhi reserve the right to accept/reject, all/any tender without assigning any reason. The contractor may be required to make adequate arrangement of labour at a short notice of two hours for filling/loading the foodgrains in the trucks of the stocks purchased by FCI in the mandis. If the contractor fails to handle the work, the corporation would be at liberty to get the work done at his risk and cost and the contractor shall be responsible for the extra expenditure incurred by FCI. losses/damages sustained by FCI, New Delhi due to failure of the contractor for handling the work. The decision of the Area Manager, FCI, Mayapuri, New Delhi in this regard shall be final and binding upon the contractor.

The tenderers will be bound by the terms and conditions. The successful tenderer will have to execute an agreement with Food Corporation of India in this regard.

In the event of contractors failure to discharge his/their duties and responsibilities efficiently and in a unworkman-like manner, the Area Manager, FCI, Mayapuri, New Delhi reserves the right to forfeit the earnest money which will be kept as security deposit on acceptance of tender and get the work done at their risk and cost during the unexpired period of the contract. The decision of Area Manager, FCI, Mayapuri, New Delhi shall be final and binding upon the contractor in this regard.

Tenderers in their own interest are advised to visit the concerned mandi/depots to acquaint themselves with the type/nature of work before submitting the tenders.

Yours faithfully


(Darshan Lal)
Area Manager

- 1) I/We have thoroughly read the term and conditions mentioned in the above notice as well as FCI short term tender notice and hereby undertake to agree and abide by them
- 2) I/We also agree for the contract period as (3) months w.e.f. 01/04/2010 to 30/06/2010 with FCI right to extend the same for a further period of 3 months on the same terms and conditions.
- 3) Name of the Bank.....DD/Banker Cheque No.....
Amount.....as earnest money.

Yours faithfully

Witnesses:

1.

Name.....
Status.....
Firm.....
Address.....