

FOOD CORPORATION OF INDIA  
REGIONAL OFFICE  
NEW DELHI



TENDER FORM

LAN Cabling work with material and  
Supply of Antivirus and Installing and  
setting up in Antivirus Server

Cost of Tender Form : 500/- Rs

## TENDER/ QUOTATION LETTER

**FOOD CORPORATION OF INDIA**  
REGIONAL OFFICE, RAJINDRA PLACE, RAJINDRA BHAWAN  
NEW DELHI 110008

No. NB11-09/015-10

Dated : 22-06-2010

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub : Tender for LAN cabling ( 80 points) with material & Antivirus of 44 users.

Dear Sir,

Sealed Tender / Quotation are invited by the under signed for the providing and installation of the following items.

Sl No	Description of Work	Approximate Point	Remarks
1	LAN cabling work with all required material	80 Points at Regional office in Rajendra Place	Should work with the existing LAN network
2	<b>Supply of Antivirus</b> and Installing and setting up in Antivirus Server	44 Computer	Existing users Setting up of Antivirus in available Server

Note.

1. Detailed instruction , items and condition are given enclosed Annexure
2. Sealed tender / Quotation under two bid systems
3. The above tender enquiry has also been placed on FCI Delhi Website i.e [www.fcidelhiro.in](http://www.fcidelhiro.in) , [www.tenders.gov.in](http://www.tenders.gov.in)

Assistant General Manager (Computer)  
Food Corporation of India

Signature of the Tenderer

**FOOD CORPORATION OF INDIA**  
REGIONAL OFFICE, RAJINDRA PLACE, RAJINDRA BHAWAN  
NEW DELHI 110008

**TENDER NOTICE**

The undersigned invites sealed tender/ quotation from manufacture/ suppliers / Authorize Dealer / Distributors for supply of the following items.

SI No	Description of Work	Approximate Point	Remarks
1	LAN cabling work with all required material	80 Points at Regional office in Rajendra Place	Should work with the existing LAN network
2	<b>Supply of Antivirus</b> and Installing and setting up in Antivirus Server	44 Computer	Existing users Setting up of Antivirus in available Server

Date of submission of tender / Quotation : 02/07/2010 Up to 15:00 Hrs

Date of opening of tender / Quotation : 02/07/2010 at 16:30 Hrs

Sealed tender / quotation under two bid systems:

The above tender enquiry has also been placed on [www.fcidelhi.in](http://www.fcidelhi.in),  
[www.tenders.gov.in](http://www.tenders.gov.in)

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**INSTRUCTIONS FOR BIDDER AND TERMS AND CONDITIONS**  
**OF CONTRACT FOR SUBMISSION OF TENDER /**  
**QUOTATION**

**1. Receipt & Opening of Tender:**

1.	Last date and time of submission of tender form under two bid	02/07/2010 Up to 15:00 Hrs
2.	Date and time of Opening of Tender	02/07/2010 at 16:30 Hrs

The offer shall be addressed to the General Manger (Region), Food Corporation of India, Regional office, Rajindra Place, Rajindra Bhawan, New Delhi 110008. **The offer should be submitted in sealed cover indicating the tender number, supply of items and due date of opening of tender on it top of envelop.**

**Please note that**

- i) Tender documents are not transferable.
  - ii) Authority reserves the right to reject any tender or all quotations without assigning any reasons there of.
- (1) Sealed tender/quotation under two bid systems (Part-I Technical Bid and Part-II Financial bid)
- a) Technical bid consisting of all technical details along with commercial Terms and conditions.
    - 1) Experience certificate for LAN Cabling work with material and Supply of Antivirus and Installing and setting up in Antivirus Server items worth Rs 5 Lacs to any PSU in each year during the last two financial years.
    - 2) Documentary proof having turnover of more than 5 Lacs in each year for the last two years.
    - 3) Tender without the earnest money and PAN, G.S.T., C.S.T. shall not be entertained and summarily will be rejected.
    - 4) The Tenderer shall furnish a copy of latest income tax clearance certificate.
    - 5) Demand draft of 10% of total quoted price payable to Food Corporation of India, Regional Office, New Delhi for earnest money.
    - 6) Certificate to the effect that no near relative is working in Food Corporation of India.

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**b) Financial Bid indication item wise price for the items mentioned in the technical bid.**

**1) Rates of each and every item in figure and words for the items as per enclosed list.**

**2) Every page of the rate list should be signed by the bidder**

(2) The technical Bid and Financial Bid should be sealed by bidder in separate covers duly super scribed and both these sealed covers along with their cover containing EMD are to be put in a separate envelop kept in bigger cover which should also be sealed and duly super scribed. The Technical Bids are to be opened at the first instance and evaluated. At the second stage Financial Bid of only technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.

(3) LATE RECEIPT OF THE OFFERS:

i) By assured mail i.e. speed post / registered post. However, the department will not be responsible for late receipt of any quotation sent through assured mail and the same will be summarily rejected. The quotation/tender will be accepted up to 2/07/2010 3:00 PM of the scheduled date of opening and it will be opened at 02/07/2010 at 4:30 PM on the same day in the presence of participating tenderer or their authorized representatives. (if available)

(Note: In the event of office being closed due to any reason whatsoever on the proposed date of opening of tender /quotation, the quotation will be opened on the next working day at the scheduled time without giving any notice.)

ii) TRANSIT INSURANCE: Transit insurance for the goods will be arranged by the vendor. The vendor will pay the insurance charges.

iii) VALIDITY: The Tender/ quotation/rates will remain valid for a period of 3 months (90 days) from the date of opening of quotation. Offer with a validity of less than 90 days will be liable for rejection without any further reference.

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4) **EARNEST MONEY / SECURITY DEPOSIT:**

The Earnest Money as noted below should be deposited along with the offer in the form of Bank Draft in favour of the FCI, Delhi on any nationalized bank payable at Delhi should be accompanied with tender, and otherwise the offer may be treated as invalid. Earnest Money by way of cash or in any other form will not be entertained. No claim on the exemption of earnest Money deposit (EMD) will be entertained.

- 5) **EARNEST MONEY DEPOSIT AMOUNT:** - The earnest money deposit for an amount of 10% of the value of the contract based upon rate quoted should be deposited along with the tender. The earnest money without interest will be returned to the un-successful tender(s) within the validity period. **The earnest money of successful tenderer will treated as Security Deposit.** The Security Deposit will be released on the completion of the contract i.e. after receipt of the goods in full and good condition and satisfactory installation at consignee's site and training at the site specified by the consignee.
- 6) **TERMS OF PAYMENT:** The payment, after proper installation of LAN cabling with configuration of all Network clients, for internet as well as network sharing of users receipt of installation report / in good condition, will be expeditiously made against the bill through **e-payment** for which the parties must have the facility to get the payment through **EFT (Electronic Fund Transfer) / ECS (Electronic Clearing Systems)**. Prescribed proforma will be provided with the supply order and it must be submitted duly filled in with all the relevant information along with the bill.
- 7) Performance Security Deposit / Bank Guarantee (Nationalizes Bank only) for an amount @ 10% value of the contract (if order placed) and its validity should be warranty period from the date of supply and installation. Performance Security should be furnished within 15 days on receipt of order to ensure due performance of the contract. Shall be furnished of in the form of Bank Guarantee issued by a Nationalise Bank. Account Payee Demand Draft, Fixed Deposit Receipt from a Nationalise bank in favour of Food Corporation of India.
- 8) **Refund of Performance Security:** Performance Security will be refunded, without any interest on completion of 15 months or warranty period, whichever is later.
- 9) **Verification of Bank Guarantees:** Bank Guarantee submitted by the supplier as EMD/ Performance Security is subject to verification from the issuing bank by Purchaser before acceptance.

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- 10) **INSPECTION:** After the material is received at consignee's address, it shall be inspected. The purchase shall be rejecting all or any portion that is considered defective or inferior in quality of material. Any portion so rejected shall be immediately replaced by the vender at his own expenses.
- 11) **Qualification Criteria :** The bidder should have substantial presence in terms of LAN and cabling work, Servers and associated peripheral . The customer name, Address and Contact No. should be clearly be mentioned for verification and certificate from the concerned customer (Government / Non- Government) should be attached. Necessary documentary evidence / certificates should be provided by the bidder.

Detail of Work of similar nature carried out within last two financial years in any Govt/ Ministry/ Department/ Semi- Government or Autonomous body/ PSU for LAN and cabling work, server and associated peripherals. The detail should also include satisfactory completion certificates (Attested copy) from the client and name, contact address, phone number, fax, email address of clients etc.

- 12) **DELIVERY:** The parties must specify the delivery date by which they should ensure the supply of stores / goods / material, if any before the specific date.
- i. The delivery date is the essence of the contract and supplier shall, therefore, complete the contract on or before stipulated time **i.e 90 (ninety) Days**. Food Corporation of India does not accept partial delivery of consignment.
  - ii. Should it appear that there is likely delay for execution of the contract work due to any reason which are beyond the control of the supplier, the supplier should obtain well in advance the concurrence of the competent authority of the Department in writing for extension of delivery date. However, this solely depends upon competent authority of the Department who has full authority to reject the request for extension of date.
  - iii. Stores shall be supplied on door delivery basis as per terms and conditions contained in the supply order. However, Octroi Exemption Certificate, if required, will be issued and a request for such certification must be indicated in the quotation.
  - iv. In case the supplier defaults in delivery and the supplier does not explain the position to the purchaser well in time and the purchaser has not accepted in extension of delivery period. Purchaser reserves the rights to claim damages of 2% for the delay in supply or 100% for defective and sub standard goods supplied by the vender even, if the goods were inspected by the purchaser, prior to receipt at vendors site.

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13) Quotation should be submitted in following format:

Sl. No.	Particulars of items	Qty Req.	Rate per quantity	Amount	VAT @	Other charges ( specify, if any)	Grand total
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h) (e+f+g)
1	LAN cabling, work with material of 80 computers						
2	Antivirus for 44 computer systems						

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Signature of the Tenderer

## **OTHER GENERAL TERMS AND CONDITIONS**

1. If the Bidder/tenders are the Authorized Distributors of the manufactures they are requested to enclosed Photostat copy of the letter of their manufacturer appointing them as authorized distributor for marketing their product.
2. All fax telex telegram messages from suppliers to purchaser shall be confirmed by registered post. Each page of the offer is to be signed and stamped by the tenders and prices should be indicated in figure and words in Indian currency.
3. Cancellation: In addition to his right to determine the contract upon fault the vender, the purchaser reserves the right to cancel the contracts any time in whole or in part without assigning any reasons and the purchaser also reserves the right either to pay or of to the vendor for either part of contract work or whole the contract work exacted, if any are not according to the purchasers specifications and complete satisfaction.
4. Latest Income tax and sales tax clearance certificate should be furnished with the tender.
5. VAT: Prevailing VAT at concessional rates applicable for government department will be allowed. The Prescribed form if any will be provided duly filled & signed.
6. TIN Number and CST / ST / VAT Number must be clearly mentioned in the quotation and bill also.
7. Excise duty, if applicable, will be allowed.
8. The quotation should be signed by the intended supplier or his authorized representative on each page recording his full name (in capital letters) designation, if any below the signature.
9. The tender will be accepted or rejected as per the recommendation of committee appointed the Food Corporation of India, Delhi for this purpose. The Food Corporation of India, Delhi reserves the rights in accepting or rejection of any tender without assigning any reason whatsoever.
10. No advance payment will be made towards the name.
11. Before quoting rate of Tender please see actual site condition where the installation of network is to be done.

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12. The rate should be quoted in **Indian Rupees**. The rate must be written in figure as well as in words. The alterations in the rates should be signed in ink otherwise the quotation/tender will not be accepted.
  13. **Dispatch Instructions:** The consignment should be dispatched on door delivery and on freight paid basis.
  14. Any dispute if arising in the matter will be subject to the jurisdiction of court of Delhi. Delhi settled under the Court of law within its jurisdiction at Delhi. The resultant contract will be interpreted under Indian Laws.
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NEW DELHI 110008

Food Corporation of India, Regional Office, Delhi required LAN cabling work with material of 80 computers approximate at Food Corporation of India, Regional Office , Rajindra Bhawan, Rajindra Place, New Delhi 110008. The detailed nature of work and their particulars are given below:

**FOR NET WORKING WORK**

S .no.	Description	For 60 computers Nodes
1.	24, PORTS 10/100/1000 MBPS auto sensing with 4 ports dual personality ports (20 + 4) Gigabit of reputed brand	Approximate 4 mtrs.
2.	CAT-6 UTP 4 Pair Cable	
3.	CAT-6UTP 24 Port Patch Panel	
4.	CAT-6UTP Single Port Information Outlet	
5.	Surface Mount Box	
6.	CAT-6UTP Patch Cord-1 mtr	
7.	CAT-6 UTP Patch Cord-2 mtr	
8.	Fixing in PVC / C' Pipe-25 mm	

**FOR VALRACK MAKE STRUCTURED CABLING RACKS**

	Description	For 60 computers Nodes
1.	Val rack wall mount welded rack- 6U	
2.	Single section (600 mm width 500 mm depth)	
3.	Along with following standard	
4.	230V/C 90 CFM Fan	
5.	A/C Box 5 Soc. X 5A	
6.	Cable Manage 1U/19"	
7.	19" Cantilever tray-1U	
8.	Mounting Hardware	

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**FOR INSTALLATION OF NETWORKING P WORK / PRODUCTS ARE REQUIRED ARE FOLLOWING FOR**

**PVC CASING AND CAPPING**

1.	Fixing of PVC Pipe / Casing and Capping of 1” 30mm. on Wall and their related items branded	For 80 computers Nodes
2.	Providing of 1 ½” 38 mm PVC Casing and capping	
3.	Laying CAT-6 Cable Through Casing	
4.	Installation of CAT-06 I/O Box	
5	Punching of I/O/ Patch Panel	
6	Fixing of surface Back Box	
7	Installation CAT 6 Patch panel on rack	
8	Laying of PVC 30 mm casing capping	
9	Laying of PVC 38 mm casing capping	
10	Fixing of communication Rack	

For server and configuration of all network client
For WINDOW SERVER
Window Based Firewall Configuration
Proxy server Configuring Squid for internet Browsing over Local Area Network Along with configuration of all Network clients, for internet as well as network sharing and training for 3 users for server, network configuration for 7 days

Note: Before submitting their the submitted the quotation /Tender the interested vender is requested to see the site at Food Corporation of India, Regional Office , Rajindra Bhawan, Rajindra Place, New Delhi 110008 where the LAN cabling work is to be carried out. The site can be inspected on all working day from 10:00 AM to 5:00 PM except on holidays / GH

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Tender / Quotation should be submitted in the following format failing which the same is likely to be rejected.

Sl. No.	Particulars of items /stores	Qty Req.	Rate per quantity	Amount	VAT @	Other charges ( specify, if any)	Grand Total
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h) (e+f+g)
	As per list enclosed Annexure -I						

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